

SOUTH FORK WATER BOARD
MINUTES OF BOARD MEETING
February 9, 2012

Board Members Present: Doug Neeley, Oregon City Mayor, Chair
John Kovash, West Linn Mayor, Vice Chair
Rocky Smith, Oregon City Commissioner
Jody Carson, West Linn Councilor
Mike Jones, West Linn Councilor

Board Members Absent: Betty Mumm, Oregon City Commissioner

Staff Present: John Collins, SFWB General Manager
David Doughman, SFWB Legal Counsel

Others Present: Alice Richmond, West Linn Resident
Chris Geiger, Oregon City Resident

General Board Meeting

(1) Call to Order

Chair Neeley called the meeting of the South Fork Water Board to order at 6:00 p.m.

(2) Public Comments – None

(3) Consent Agenda

(A) Approval of the Minutes of the January 12, 2012 Board Meeting

Board Member Smith moved to approve the Consent Agenda. Board Member Carson seconded the motion, which passed unanimously.

(4) Appointment of Budget Officer

John Collins, General Manager, reminded that SFWB adheres to Oregon budget law, which states the budget officer is primarily responsible for preparing the budget document. Historically, South Fork's general manager has been appointed to that position, which he has filled for ten fiscal years. He recommended that the Board appoint him as the budget officer for fiscal year 2012/13.

Board Member Jones moved to appoint John Collins, SFWB General Manager, as the budget officer for the 2012/13 fiscal year. Board Member Smith seconded the motion, which passed unanimously.

(5) Appoint Citizen Representatives to the South Fork Budget Committee

Chair Neeley invited citizen representatives being considered for the Budget Committee to introduce themselves and describe their experience.

Chris Geiger stated he has lived in Oregon City for almost 10 years and was the captain with Fire District No. 1. [4:03] He served on the County Budget Committee for two years and this would be his fourth year on Oregon City's Budget Committee. Mayor Neeley had asked him to participate on South Fork's Budget Committee and he was willing to do so. He spent the day with Mr. Collins to learn as much as possible about South Fork and had obtained a copy of the annual report. He would do his homework and do the best job he could.

Chair Neeley noted Mr. Geiger was also on the Budget Committee at the urban renewal agency.

John Collins, SFWB General Manager, added that Ed Keonjian of West Linn was the second Budget Committee member being considered.

Board Member Carson moved to appoint Chris Geiger and Ed Keonjian as citizen representatives to the South Fork Budget Committee. The motion was seconded by Board Member Jones and passed unanimously.

Chair Neeley confirmed that Budget Committee members serve a three-year term.

Board Member Carson encouraged Mr. Geiger to meet with Mr. Collins for his excellent orientation if he had not done so already.

(6) Approval of Fiscal Year 2012/13 Budget Schedule

John Collins, SFWB General Manager, reiterated that SFWB adheres to Oregon budget law, briefly reviewing the budget process. He briefly reviewed key dates in the budget schedule provided to the Board. The budget schedule had been reviewed and approved by the Oregon City Financial Department, ensuring that South Fork met the timelines and guidelines set by state law. He recommended that the Board approve the budget schedule as presented. He confirmed that May 10th was a normal meeting date for the Board.

Board Member Smith moved to approve the SFWB 2012/13 Budget Schedule. Vice Chair Kovash seconded the motion, which passed unanimously.

(7) Business from the Manager

1) ACE – June 10-14th 2012 in Dallas, Texas

John Collins, SFWB General Manager, stated the Board had discussed which members would be participating in the conference at the January meeting. Vice Chair Kovash had confirmed that he was unable to attend the conference. He confirmed that Chair Neeley could attend, and noted funding was available for another Board Member to attend this excellent conference, which he strongly encouraged if their schedule permitted. He noted Board Member Mumm had attended last year's conference.

Board Members Carson and Jones noted conflicts in their summer schedules would keep them from attending.

Board Member Smith said he was available and would love to attend, although he had attended previously.

2) Request for Proposal for a Three-Year Consultant Services Contract

John Collins, SFWB General Manager, stated the Request for Proposal (RFP) was sent to the Board for comment in December and the final version had been sent to a large list of consultants for their response. The closing date for the RFPs would be Thursday, April 12, 2012. He hoped to conduct interviews and have a recommendation for the Board to consider at the May or June meeting.

(8) **Business from the Board**

Board Member Carson reported that the Regional Water Providers Consortium (RWPC) was working on its Five-Year Strategic Plan, which would be voted on in June. She offered to forward the Strategic Plan to anyone interested. Over the next five years, the Consortium would continue to focus its efforts on water conservation, including summer activities to reduce summer water usage and reducing indoor water use. RWPC's work was ongoing with regard to ensuring all the information on emergency water systems was available, which involved two parts: one, have emergency water trucks that could respond to emergencies and two, obtain all the data related to the interties and how they were connected. Tabletop exercises would be conducted to see how the interties would respond in emergencies. RWPC was working to get the data base populated in order to have a robust, regional understanding of who has water and when, and what happens if a water source is contaminated, pipes break, an earthquake occurs, etc. as well as getting everything mapped.

Board Member Carson stated there was an ongoing effort at the state level over the last two years to develop an integrative water systems resource strategy. She distributed a letter from the RWPC written in response to the state's draft integrative water systems resource strategy. RWPC has had representation from the state's water resources advisory committee and Consortium staff have been attending planning meetings related to this work.

- The distributed letter from RWPC supported the integrative strategy draft and focused on complex water resource issues, including the quality and quantity of water resources, as well as habitat issues.
- The Consortium's letter also provided feedback on key items in the strategy, and specifically recommended that two areas of the strategy be enhanced:
 - Water conservation because water efficiency and conservation have and would continue to be critical in meeting water needs in the future.
 - Solutions focusing on having a good understanding of sub-basin or smaller area water planning for emergencies.
- Board Members were invited to read the summary or access the entire document online at the state's water resources department website.
- Each region was also being asked to submit a letter of support to the state regarding the integrative water systems resource strategy and its recommendations.

Mr. Collins stated if the Board was supportive of moving forward, he could direct Clackamas River Water Provider staff to send the letter, which would address not only the Consortium's meeting the 24 entities of the greater metropolitan area, but the letter would be a bit more specific about what the Clackamas River needs as well as the benefits to the river.

The Board supported having Clackamas River Water Provider staff send the letter.

Chair Neeley reported hearing about testimony before the Committee on Agricultural and Natural Resources about a bill before the state legislature that would allow lands within the urban growth boundary (UGB) to have development plans approved by the county, and at a later stage be annexed by the cities. Being annexed into the county would enable the property to receive water and sewer services by a provider, which would probably be the county. The county would collect SDCs. The committee was being lobbied by people not able to get UGB lands annexed into the city who wanted to get around city development costs and processes while also avoiding voter approved annexations, etc.

- The bill would apply to Oregon City's UGB lands, including the areas around Beaver Creek, Park Place and South End, and is specifically focused on the metro region. A whole series of bills were being pushed through very quickly in this short legislative session.
- He raised the issue before the Board due to the potential implications for South Fork. Some areas might not have a water provider other than South Fork, and since SFWB is city-owned, it might have some power in that process.
- He agreed to email the bill number and a synopsis to Mr. Collins and both Cities' Councilors. He anticipated that more amendments would be added to the bill.

Mr. Collins said he was surprised no one had received a League of Oregon Cities (LOC) legislative bulletin about the bill.

Chair Neeley responded that a LOC representative was there testifying in opposition to the bill, along with Oregon City Community Development Director Tony Konkol.

David Doughman, Attorney, stated Matthew Bond, a representative from the Gresham area, was one of the bill's sponsors. Typically, such legislation was tailor made for one specific instance.

Chair Neeley surmised that the testimony before the Committee on Agricultural and Natural Resources stemmed from some farmer wanting to develop their property.

(9) Meeting adjourned at 6:24 p.m.

Respectfully Submitted,

By Paula Pinyerd, ABC Transcription Services, Inc.
for John Collins, SFWB General Manager

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